

Example Logbook Assessment Model (20 point model)

Fail (< 8 points)

Overall poorly written Logbook. Logbook does not contain sufficient details about activities to understand what was done and how. Logbook is of no use to anyone. Document severely lacks in structure; figures, tables, etc. are not used effectively.

Pass/Third (8 – 9.5 points)

Logbook could be used as simple guidance of the work for another person, but the logbook would be of little use for a company in industry. Structure is poor. No clear insight in activities performed during the project. Some effective use of figures, tables, etc.; report is acceptable overall in terms of writing and clarity.

Lower Second (10 – 11.5 points)

Reasonable record of the project that could be useful for guidance of the work for another person. Description of activities could still be improved a lot. Mostly effective use of figures, tables, etc. Report is overall of reasonable quality.

Upper Second (12 – 13.5 points)

Well presented logbook that would be useful for another person. Activities carried out are well described in an insightful way. Use of figures, tables, references etc. is fully appropriate. Report is overall of good quality.

First (14 – 15.5 points)

Good record of the project with an appropriate balance between length and content; the logbook is completed to an excellent standard with clear structure; excellent use of tables/figures/references.

High First (16 – 17.5 points)

As above, but to an even higher standard including some creative and novel representation of content.

Exceptional (18 - 20 points)

As above, but to an excellent standard and including significant creativity and novelty in content representation.

Source:

The University of Manchester - School of Chemical Engineering and Analytical Science